

**Semester VI**  
**SEC 2 D**  
**Value/ Skill based Course**  
**Research Methodology – II**  
**CREDIT - 2**

**Objectives:**

1. To identify various sources of information for data collection.
2. Understanding of the conducting survey on various issues and develop the Report writing skill of students

Sr. No.	Topic	Sub-Topic	No. of Lectures
1	Methods of Data Collection	<b>A) Primary Data</b> Questionnaire Method i.) Questionnaire – definition ii.) Characteristics of a good questionnaire iii.) Merits and demerits Questionnaire Method <b>B) Secondary Data</b> i) Government Sources ii) Syndicated Sources iii) Other Types of Sources	10
2	Types of Research Report	i. Dissertation and Thesis, ii) Research paper, review article iii) Characteristics of Good Research Report Writing	10
3	Techniques of Research Report Writing	i) Structure and organization of research reports: Title, abstract, key words, introduction ii) Methodology, results, discussion, conclusion, references, footnotes, iii) Concepts of Case Study	10

**References**

1. Gaum, Carl G., Graves, Harold F., and Hoffman, Lyne, S.S., (1950): Report Writing, 3rd ed., New York: Prentice-Hall.
2. Kothari, C.R. (2004): Research Methodology: Methods and Techniques, New Age

